DNALC COVID-19 Safety Net

Summer 2021

To provide a safe environment for students visiting our labs we have adopted the following safety procedures and precautions:

Students will:

- receive a temperature check prior to building entry.
- sanitize hands upon entry to the building.
- wear masks at all times, with the exception of designated lunch breaks.
- adhere to social distancing guidelines, which are clearly marked throughout the building.
- be grouped into cohorts with staggered drop-off and pick-up times.

Parents will:

- submit the Daily Health Screening for their child electronically each morning of instruction.
- provide proof of full vaccination (two week post final dose) for COVID-19 or a negative COVID-19 test prior to the first day of camp - PCR or rapid test, performed within 5 days of camp start - for EACH week student is registered.
- wait until they are notified their child is cleared before leaving student check-in.
- remain outside for drop-off and pick-up, which will take place curbside in front of the building.
- contact the DNALC at dnalc@cshl.edu or (516) 367-5170 if they cannot consent to the Daily Health Screening forms, or if their child is unable to attend for any reason.

Educators and staff working onsite will:

- follow social distancing guidelines and wear masks at all times.
- be fully vaccinated.

Within the building, a number of precautions have been implemented:

- Signs and floor markings have been put in place to assist your child with finding the correct classroom, finding the appropriate seating in the classroom, using the restroom, and exiting the building.
- A maximum of two students will be seated at each lab bench, socially distanced three feet apart with a maximum of sixteen students per class, or 50% occupancy.
- Up to 5 classes may use the building at one time. Each class will be an independent cohort that uses a single unshared classroom for the week.
- Students will have individual sets of materials and equipment for personal use while in class.
- A camera will be used for teacher demonstrations so a close-up view of lab techniques can be projected and easily seen.
- The building will be cleaned twice daily.
- Between classes, classroom surfaces and equipment will be cleaned/disinfected in accordance with CDC guidelines using the product Peroxigard™.
Before Class

You will receive an email with the following important information:

1. **Participation Agreement**: This document details what is expected to participate in our on-site classes. If for any reason you can’t agree to the terms of participation, contact us and we will explain what other options may be available.
2. Important information about which cohort your child belongs to, drop-off and pick-up procedures, daily health screening and reminders about required documents.

Day of Class

1. Submit the *Daily Health Survey*; children cannot participate without this. A link to electronically submit the survey will be emailed and texted each day of instruction. A new health survey needs to be submitted EACH day of participation.
2. Encourage your child to use the restroom and eat before they arrive on-site. Lunch will be held out doors in a tented area. Cohorts will have assigned lunch times. There is no eating or drinking in laboratory classrooms. Children are encouraged to bring an extra Ziplock bag with their name on it to store their masks while eating.
3. Parents are not allowed in the building.
4. Drop off and pick up times will be staggered to prevent overlapping of multiple cohorts.
5. For drop-off, park curbside on 25A in front of the building, and remain in your car. When a staff person is ready to check your child in, they will walk to your vehicle. Once receipt of required documents is confirmed, your child may exit the car. Once your child has passed the temperature screening and you are notified your child is cleared to participate, you may leave. You and your child should BOTH wear masks during check in. If your child has a temperature of 100°F or higher, they will not be allowed to participate.
6. If your child becomes sick during class you will be notified right away. Children who report that they are not feeling well will be quarantined in an isolation area until they are picked up. Pull in the parking lot with the “Quarantine” cone, and call the front desk when you arrive. Your child will meet you at your car.
7. For dismissal, please park curbside and wait in your car for your child. Upon exiting the building, students will be dismissed from the front patio of the Learning Center.

After Class

If you or your child test positive for COVID-19, please remember to inform the contact tracer that your child was at the DNA Learning Center so that we are notified to take the appropriate precautions to protect the students and staff.

Cancellation Policy

If the DNALC has to close, you will be notified right away. If a camp or class is underway, you will have the option of continuing that class when it is safe to do so, or to request a partial refund. Rescheduled classes will be given new dates on the same day and time schedule as originally established. If you do not wish to continue the class on the new dates, you will be issued a partial refund for the camp or class. If a cancellation occurs before a camp has started, you will be offered the option of a full refund or to reschedule. If a child cannot continue a camp due to illness, you will be issued a partial refund. In certain cases, you may be able to choose an on-demand option to complete the camp at home with kits and pre-recorded video.

Please note these exceptions to our normal cancellation policy only apply to a COVID-19-specific situation involving one or more students in the camp or class.
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On-Site Instruction Participation Agreement

I understand that by sending my child to the DNA Learning Center, I consent to the items listed below for participation in on-site instruction. If for any reason my child or I can’t comply with the items listed below, I will not send my child to class and will contact the DNA Learning Center.

1. My child must undergo a daily health screening, including a temperature check.
2. The Daily Health Screening form must be submitted electronically by 8:30 AM on each scheduled date of instruction.
3. I will park curbside in front of the DNALC for drop-off and pick-up, and will not leave until I have received notification that my child has been cleared to participate after check-in.
4. If my child becomes sick at any time while attending class, it is my responsibility to make arrangements for my child to be picked up immediately. I will call the front office informing them of my arrival.
5. I agree that my child may not attend live instruction if they have had a fever, have had any known contact with a person confirmed or suspected to have COVID-19 within 14 days, are experiencing symptoms of COVID-19, have tested positive for COVID-19, and/or have traveled out of the United States or to a state currently under the NYS travel restrictions within 14 days of the start of instruction. This also is the case if either parent or the driver of the child can say yes to any of the above statements.
6. My child will attend on-site instruction only if they have not been vomiting or had diarrhea for at least 72 hours.
7. My child will attend on-site instruction only if they have been fever-free without the use of fever-reducing medications for at least 72 hours.
8. My child will only bring a bag lunch, mask, and notebook plus pen/pencil (not required) to camp each day. Items will not be stored in a separate location.
9. My child must wear a face mask at all times indoors. In addition, my child must maintain social distancing regulations while on-site. If my child refuses to comply, they forfeit the right to attend class and must be picked up.
10. I acknowledge the contagious nature of COVID-19 and the inherent risks of exposure. I voluntarily assume the risks of illness or injury associated with exposure to COVID-19 by allowing my child to participate in on-site instruction and release the DNA Learning Center, Cold Spring Harbor Laboratory, and its trustees, officers, employees, agents and contractors from all liability.
11. The Laboratory reserves the right to terminate my child’s participation in on-site instruction at any time, in its sole discretion.

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Daily Health Screening for On Site DNA Learning Center Programs

Name of Child: ____________________________________________

I certify the following for my child and the parent, legal guardian and anyone else transporting them to or from the DNA Learning Center.

In the last 14 days:

1. I have not had a fever of 100.0° F (37.8° C) or higher,
2. I have not experienced symptoms such as cough, difficulty breathing or loss of sense of smell or taste within the past 14 days,
3. Neither I, nor anyone with whom I’ve had close contact, has been notified about possible exposure to a confirmed or suspected case of COVID-19. The CDC defines “close contact” or “exposure” to someone who is positive for COVID-19 as being within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is being isolated.
4. I have not traveled outside of the United States or to a state currently under a NY State travel restriction in the past 14 days.

In addition:

5. My child has not vomited, had diarrhea, and has been fever free without the use of fever reducing medications for at least 72 hours.

By signing below, I agree that I am responsible for ensuring that my child, myself, and the person bringing my child to the DNA Learning Center for on-site instruction can attest to the above.

_____________________________ ___________________________ ___________________
Signature Print Name Date

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